

Capital District Central Office Inc.
December 2016 Literature Report

CAPCOM Literature Account

Checking

Opening Checking Balance 11/30/2016 \$3,375.74

INCOME December 2016*

Literature sales \$875.30

Medallion sales \$187.00

Bank Deposits 12/2/2016 \$213.68

12/12/2016 \$298.41

12/19/2016 \$212.73

12/23/2016 \$426.96

Interest 12/1/2016 \$0.28

Total Checking Credits \$1,152.06

Balance plus monthly income \$4,527.80

EXPENSES

Tolken Shop -\$92.07

Recovery Emporium (cards) -\$340.64

Lit-Related Donations (transfer) -\$13.09

TOTAL Expenses -\$445.80

Closing Checking Balance 12/31/2016 \$4,082.00

Savings

Opening Savings Account balance 12/1/2016 \$5.00

No activity

Closing Savings Account balance 12/31/2016 \$5.00

CapCom Literature Account Total

Total Literature Cash on Hand - (Checking + Savings) 12/31/2016 \$4,087.00

Respectfully Submitted Justyn B.

* \$154.11 in deposits for month end sales/ donations will be relected in the next monthly report.