

CAPITAL DISTRICT CENTRAL OFFICE

Meeting Minutes

July 19, 2011

Amended and approved September 20, 2011

Opening:

The regular meeting of the CDCO was called to order at 7:00 p.m. in Room 130, Schuyler Inn, by MaryEllen B., Chairperson, with the recitation of the Serenity Prayer, a reflection on Concept VII and an invitation to each member present to introduce him (her) self.

Present: MaryEllen B., Maryanne S., Bill W., Gerry W., Barb L., Pat L., Tom O'T.

Issues: Forwarded by Mary Ellen

- We have the following open positions: secretary, archivist, Broken Bottle editor
- Per Jim M., who visited our June meeting, we do not need a 501(c) (3); we need only a Certificate of Authority or SD-124 (sales tax form) to register as a sales tax vendor and recover from GSO tax we have already paid.
- Re "Insurance" Gerry W. will investigate Central Agency insurance
- Monetary Value of Inventory – Marcia G. is ill – this is deferred.

Committee Reports:

- Minutes of June meeting taken by Fred F. approved
- Treasurer's Report submitted by Maryanne Schrank approved showing spendable cash of \$2,190.46 after deducting prudent reserve of \$1,800.00
- Information Records Report submitted by Kate C: Troy men's meeting reactivated and will meet at 7 p.m.
- Day Scheduler not at meeting
- Night Owl Coordinator: Gerry W. has two vacancies but is meeting with two replacements
- Public Information not at meeting
- Broken Bottle on hold
- Literature Committee: Marcia G. ill but reported a balance of \$1,155.00
- Archives: Position not filled
- Webmaster: Bill W. will put our "Help Wanted" ads on HMB website
- HMB Liaison: NYS Informational Workshop 8/19-21/2011

Other: Pat L. informed us that the Young People went to the EACYPAA convention in Minnesota and were successful in their bid to bring the convention to Saratoga in spring 2012.

Adjournment:

Meeting was adjourned at 8:30 p.m. with the recitation of the Responsibility Pledge. The next general meeting will be at 7:00 p.m. on August 16, 2011 in Room 130, Schuyler Inn.

Respectfully submitted,
Maryanne Schrank