

Capital District Central Office
Meeting Minutes December 16, 2014

Present: Marcia G, Acting Chair; Chip B, Acting Secretary; Bill A, Webmaster; Carol P, Treasurer; Tom O, Data Coordinator; Kathy S, Volunteer; Pat L, Area 48 Delegate

The meeting opened with the Serenity Prayer. Concept 12 was read: The Conference shall observe the spirit of A.A. tradition, taking care that it never becomes the seat of perilous wealth or power; that sufficient operating funds and reserve be its prudent financial principle; that it place none of its members in a position of unqualified authority over others; that it reach all important decisions by discussion, vote, and whenever possible, substantial unanimity; that its actions never be personally punitive nor an incitement to public controversy; that it never perform acts of government; that, like the Society it serves, it will always remain democratic in thought and action.

Secretary: November meeting minutes reviewed and approved; Attended District 1 Monthly Meeting and distributed Monthly Call Statistics (Thanks Tom!) and reported that the Groups were in favor of the CDCO's offering medallions/anniversary coins for sale to Groups at our cost.

Treasurer: Beginning balance = \$6873.28, Contributions = \$1210.00, Expenses = \$ 547.08. Ending Balance = \$ 7536.20 less Prudent Reserve \$2500, Available Cash = \$5036.20. Report accepted.

Acting Chair/Night Owl Coordinator: Thanked Bill A (Webmaster) for his efforts to resolve ongoing computer and Internet issues so that our technology is now operating smoothly; Advised that there is a need for a Group Information Coordinator to keep abreast of group changes (such as times, locations, themes) and keep our database as accurate as possible. This person would liaison with the Records Keepers of each of the Districts, so that we are kept in the loop as changes occur; Literature sales at the HMB Convention netted about \$150, and the Area also ordered \$60+ in pamphlets; attended District 14 monthly meeting and distributed the October Data Coordinator's report; answered emails as needed; Night Owl opening 4pm Saturday to 12 noon Sunday, every other week.

Day Scheduler: Absent; there are only a few spaces not filled in on the wall calendar,

Data Coordinator: The office received 142 calls in November; 27 visitors came to the Office, and 17 purchased literature. 1465 website hits were recorded.

Literature: Beginning Balance = \$1252.40, Income = \$501.50, Expenses = \$673.95, Ending Balance = \$ 1079.95. .

Broken Bottle: Work continues on the January issue.

Webmaster: The website is migrating without incident; Internet and wireless connectivity is much improved; Attended District 2 meeting; reported on alternate phone service providers with lower rates and costs; Google Phone was endorsed by one of those present.

Old Business:

The importance of rotating out of service positions was reiterated, again.

New Business:

Kathy S. is becoming Literature Chair and will also handle the medallions that we will begin selling on 01/01/15; she will also represent the CDCO at the District 18 meeting.

Tom O agreed to serve as "Group Information Coordinator" responsible for maintaining up to date records on the Districts and all of the Groups covered by the CDCO.

Looking in the telephone book, it was observed that we are not listed under 'AA' but under Capital District Central Office in the white pages; it is unknown if we can correct this before the next phone book is published.

The meeting closed with the Responsibility Pledge.

Respectfully, Submitted,
Chip B.