

Capital District Central Office  
May 9, 2017

Present: Chip B, Secretary; Mike M, Treasurer; Tom O, Data Coordinator & Group Information Coordinator; Bill A, IT Coordinator; Justyn B, Literature Chair; Terry B, District 2 Representative.

Chip acted as Chair in Trish's absence; Tradition Five was read and reviewed.

Chairperson: No report.

Secretary: April minutes reviewed and approved.

Treasurer: Opening Balance: \$11,895.37, Donations/Income [interest] \$1674.36, Expenses \$1003.30 Prudent Reserve \$8000.00 [all accounts], Available Cash [Ending Balance] \$4002.37, Total Accounts \$12,566.78. Report reviewed and accepted. Annual 990-EZ IRS reporting forms filed successfully.

Night Owl Coordinator: All shifts are presently covered.

Day Scheduler: All shifts are presently covered; back-ups needed for call-ins and absences.

Group Information Coordinator: Meeting changes updated; Current Announcements are in the folder.

Data Coordinator: 121 telephone calls in April, 2017; 95 Office visits, 75 of whom purchased literature and/or medallions; 2112 website visitors, 58% new visitors. 24 emails received and resolved.

Literature/Medallions: Opening Balance \$4824.26, Income \$2032.78, Expenses \$2036.87, Sales Tax Savings Account \$326.79, Ending Balance \$5146.96. Report Accepted.

Broken Bottle: Newsletter issued; would still prefer more material for each edition. Need to confirm with Trish that it's sent to the DCM's, etc. (confirm mailing list).

IT Coordinator: All current reports are posted and Literature prices are updated; all announcements are current and systems are operating well; links updated to include Safety Brochure and AA website; By-Laws posted to website; discussed buying a modem and return TWC/Spectrum modem currently being rented; authorized to spend \$30-40 for modem.

District Reports: District 1 - attended May meeting, gave verbal report, obtained meeting changes and events flyers ; District 2 - Terry B: Picnic is set for May 20; District 14 - no report; District 17 - no report; District 18 - meeting tomorrow.

Old Business: Discussed 'No Booze Cruise". Tom researched prices -- very expensive, tabled for future discussion but unlikely due to expense (handout distributed with pricing, \$3150 for two-hour cruise on Dutch Apple. \$4750 for one deck, with buffet (\$38 pp) plus beverages; also discussed bus to Yankees game (\$1400-\$1600) plus cost of game tickets (\$20 - \$100 depending on opponent). Briefly discussed attending a Tri-City Valley Cats game, decision tabled.

New Business: Discussed new printer for the office, Justyn reported costs and options (per page costs) and variance between generic and brand names, and laser versus ink jet advantages and disadvantages, plus cost variances; decision tabled until next meeting.

Briefly discussed alternative source for medallions, tabled until next month.

The meeting closed with the Responsibility Pledge.

Respectfully submitted,  
Chip B.