

Capital District Central Office

January 9, 2018

Present: Trish M, Chairperson, Chip B, Secretary; Tom O, Data Coordinator & Group Information Coordinator; Bill A, IT Coordinator; Justyn B, Literature Chair, Fred F, Day Scheduler/Night Owl Coordinator; Terry B, COR.

Meeting opened with the Serenity Prayer; Tradition One was read and reviewed.

Chairperson: Announcing open CDCO positions at meetings; Office is running smoothly.

Secretary: December meeting minutes reviewed, corrected and approved (posted to Website).

Treasurer: November Report reviewed and accepted (posted to Website).

Night Owl Coordinator: New Night Owl is Tom H, every other Wednesday;

Day Scheduler: All shifts covered at this time; new person being trained.

Group Information Coordinator: Four meeting changes updated; Current Announcements in the folder.

Data Coordinator: 161 calls, 68 office visitors, \$1236 Literature/Medallion sales; 1892 website visitors.

Literature/Medallions: Report reviewed and accepted (posted to Website); the 'change purse' is working well; received multiple 'pre-orders' for Meeting Schedule Books (850+).

Broken Bottle: Winter edition distributed; preparing to have messages from each District DCM in future editions.

IT Coordinator: All January reports posted; Website fully functioning; Writing multiple announcements code.

District Reports: District 1 - Reported on monthly business, new Officers and Committee Chairs set.

District 2 - Terry B: Elections completed, open positions Alternate DCM and treasurer; 2018 Super Bowl party is 2/4/18.

District 14 - All positions filled; 'Cabin Fever Reliever' being planned for March, details pending.

District 17 - Don G is new Secretary, elections completed.

District 18 -

Old Business: Bill A is setting up a PayPal or Amazon account for future online CDCO purchases; promoted open positions for elections.

New Business: Discussed District 1 books purchase for CDPC, and note from D1 Treatment chair regarding payment; Clarified that Bridging the Gap requests received at the CDCO are sent on to the Area BTG Chair; Completed elections -- all present were re-elected to their current positions; Asked to stress at District meetings that CDCO would like a Representative from each district at the CDCO monthly business meeting.

The meeting closed with the Responsibility Pledge.

Respectfully submitted, Chip B.