

## Capital District Central Office

June 12, 2018

**Present:** Trish M (Chair), Tom O (Data Coordinator/Group Information Coordinator), Fred F Day Scheduler/Night Owl Coordinator, Chip B (Secretary), Bill A (Information Technology Coordinator), Terry B, District 2 COR, Khalid R, ODAT group COR.

Meeting opened with the Serenity Prayer. Tradition 6 was read and reviewed.

**Chair:** Continually announcing Service Positions and volunteer opportunities at the CDCO.

**Secretary:** May Minutes reviewed and accepted (posted to website).

**Treasurer:** May Report reviewed and accepted with corrections (posted to website).

**Night Owl:** Alternate Thursday's coverage needed; Ann S will assist with spot coverage.

**Day Scheduler:** Shifts covered, except 6/22/18, 10a-2p; Fred still fills in when other volunteers cannot make it, seeking volunteers to fill in short-notice coverage gaps; Ann S will assist.

**Group Information Coordinator:** Events/Announcements Binder is current, eight events listed; two meeting changes updated.

**Data Coordinator:** Report reviewed, 142 calls received; \$1628 in literature and medallion sales; 89 Office visitors; 1470 website visitors (61% new visitors); Report posted to website.

**Literature:** Report reviewed and accepted (posted to website); Token Shop does not produce a Specialty ('Fancy') Medallions catalogue; PI Bundle pricing \$60 v \$75, order discussion tabled until next meeting (Justyn absent).

**Broken Bottle:** Spring issue re-sent, Summer pending, approves idea for Volunteer Spotlight.

**IT Coordinator:** All reports posted to website, Sign-up sheets for EZ Rider and 12 Step lists posted; systems running well.

**District Reports:** D1 - Introducing LCM - local committee member Service opportunity, liaison with un- or under-represented groups in D-1, mileage compensated. D2 - CPC and Treasurer open, donated to Area & GSO, 120+ attended Memorial Day picnic. D14 - Unity Day August 18, seeking volunteers for open service positions, doing outreach through hotels and casino, Spanish-speaking meeting starting. D17 & D18, operating smoothly.

**Old Business:** Service positions -- Sent D8 discussion continues; 1000 CDCO Business cards received for distribution to individuals & groups; Special Medallions discussion tabled.

**New Business:** 7/4/18 coverage set (Tom O); Donation of books for Raffle (4 book set, Big Book, 12 & 12, Living Sober, Daily Reflections), will seek to do 3 times per year per District; noted establishment of the Capital District Recovery Center this month; Agreed to raise GSO quarterly donation to \$250.00.

The meeting closed with the Responsibility Pledge.

Respectfully submitted,  
Chip B.