

CDCO Minutes January 14, 2020

Present: Trish M (Chairperson), Tom O (Data Coordinator/Group Information Coordinator), Ed M (Treasurer), Bill R (IT Coordinator), Justyn (Literature Coordinator), Lois M (District 14 Coordinator).

Meeting opened with Serenity Prayer. Tradition 1 was read and reviewed.

Chair: Office is running smoothly. Noted a request from Larry at Conifer Park for old 2019 meeting schedules. Committee voted unanimous to donate @forty 2019 meeting schedules.

Secretary (in abstention): Minutes submitted via email were reviewed and accepted.

Treasurer: December Report reviewed and accepted (to be posted on the website). Annual 2019 Annual Report to be delivered during next month's scheduled meeting.

Night Owl: Fred left report. All positions filled for Night Owl. Day positions filled except 1 position available for Saturday Day Position. Agreement to search for candidates at upcoming meetings.

Group Information Coordinator: Everything up to date. District 1 is starting a new initiative to bring meetings to those who are homebound. Announcement in binder.

Data Coordinator: December produced 172 calls (above average) due perhaps to 15-20 Alkathon calls. Report expected from Marsha N. regarding the traffic on the Holiday Advertising. Annual Report – All numbers up from 2018 except for Medallions. Literature was over \$22K in 2019; increase of >\$3K from 2018. The HMB convention produced >\$1K than the same month in 2018. Calls up as well.

Literature: December was a good month for literature sales \$700 literature. Purchased 3,500 Meeting Schedules for 2020. Annual report to be delivered next month. We discussed looking further into SQUARE and QuickBooks. This would help in reporting capabilities.

Broken Bottle: We are waiting for the story about the CDCO Volunteer.

IT Coordinator: Nothing new to report. Trish & Justyn to install the new computer.

District Reports: D1 – Nothing new to report. D2 – Superbowl party flyer in the book - to be posted on website. Awaiting newspaper ad invoice (we're matching up to \$400). D-14 Alternate DCM is acting as DCM. Several other openings. Leslie M staying an additional year as service person to maintain stability. Cabin Fever Reliver to be scheduled in March (St. Patrick's Day weekend) at the Lishakill Church – the Time and the Place Group. D17 & D18 report copies submitted by Fred.

Old Business: Nothing significant due to holidays.

New Business: Validate whether we need any assistance around the website. Trish also reminding Fred & Tom on forwarding pictures of Flyers for posting.

Meeting closed with the Responsibility pledge.

Respectfully submitted,

Ed M.