

Capital District Central Office Inc.  
December 2017 Literature Report

CAPCOM Literature Account

**Checking**

Opening Checking Balance	12/1/2017	\$3,418.89
<b>INCOME</b> December 2017*		
Literature sales	\$1,235.59	
Medallion sales	\$280.75	
Bank Deposits	12/6/2017	\$26.00
	12/8/2017	\$405.92
	12/18/2017	\$328.53
	12/22/2017	\$535.24
	12/30/2017	\$250.16
Interest	12/1/2017	\$0.42
Total Checking Credits		\$1,546.27
Balance plus monthly income		\$4,965.16

**EXPENSES**

Token Shop	-\$361.78	
AA World Services Books	-\$1,103.56	
Modern Press (Mtg in Pock)	-\$185.25	
Lit-Related Donations (transfer CDCO	-\$13.51	
December sales tax collect (transf out	-\$113.51	
TOTAL Expenses		-\$1,777.61
Closing Checking Balance 12/31/2017		\$3,187.55

**Savings**

Opening Savings Account balance 12/1/2017	\$1,071.68
December sales tax collect (transf in from Lit Chk)	\$113.51
December Interest	\$0.08
Closing Savings Account balance 12/31/2017	\$1,185.27

**CapCom Literature Account Total**

Total Literature Cash on Hand - (Checking + Savings) 12/31/2017	\$4,372.82
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Respectfully Submitted Justyn B.

\* \$7.50 in deposits for month end sales/ donations will be reflected in the next monthly report.