

Capital District Central Office Inc.

January 2018 Literature Report

CAPCOM Literature Account

**Checking**

Opening Checking Balance	1/1/2018		\$3,187.55
<b>INCOME</b>	January 2018*		
	Literature sales	\$2,405.68	
	Medallion sales	\$371.50	
	Bank Deposits		
	1/8/2018	\$256.17	
	1/16/2018	\$377.45	
	1/22/2018	\$561.61	
	1/27/2018	\$413.84	
	Interest	1/1/2018	\$0.40
	Total Checking Credits		\$1,609.47
	Balance plus monthly income		\$4,797.02

**EXPENSES**

	Grapevine		-\$222.66
	AA World Services Books		-\$1,429.90
	Lit-Related Donations (transfer CDCO		-\$8.30
	January sales tax collect (transf out sv		-\$46.33
	TOTAL Expenses		-\$1,707.19
Closing Checking Balance 1/31/2018			\$3,089.83

**Savings**

Opening Savings Account balance 1/1/2018		\$1,185.27
January sales tax collect (transf in from Lit Chkg)	\$46.33	
January Interest	\$0.09	
Closing Savings Account balance 1/31/2018		\$1,231.69

**CapCom Literature Account Total**

Total Literature Cash on Hand - (Checking + Savings) 1/31/2018		\$4,321.52
--	--	------------

Respectfully Submitted Justyn B.

\* \$1257.41 in deposits for month end sales/ donations will be reflected in the next monthly report.