

# Capital District Central Office

## February 13, 2018

Present: Trish M, Tom O, Chip B, Justyn B, Fred F, Bill A, Terry B, Bob D (Men's Eye Opener group) COR.

Meeting opened with the Serenity Prayer. Tradition 2 was read and reviewed.

Chair: Continually inviting people to consider Service Positions at CDCO.

Secretary: January Minutes reviewed and accepted (posted to website).

Night Owl: Shifts filled, Vicky may return, other new volunteers pending.

Day Scheduler: Shifts covered, Fred fills in when other volunteers cannot make it, seeking volunteers to fill in coverage gaps.

Group Information Coordinator: Meeting Schedule Binder set up and is current; Announcements are current.

Data Coordinator: 142 calls received; \$ 2778 in literature and medallion sales; 1884 website visitors (62% new visitors); (posted to website).

Literature: one overcharge discovered, customer contacted for correction; Report reviewed and accepted (posted to website).

Broken Bottle: working on next edition, submissions appreciated.

IT Coordinator: All reports posted to website, Events announcements posted, needs December 2017 Data Report for posting.

District Reports: D1 - New officers in place, operating smoothly. D2 - \$224 in donations, need people for Rensselaer county jail meetings; Sober Super Bowl party successful, planning for memorial Day Picnic. D14 - Vacant Service Positions noted, new Officers and Chair in place, county jail meetings ongoing, Cabin Fever Reliever 3/17/18 and Scotia. D17 - 4 of 21 Groups at HMB Orientation Day, D 18 - meets tomorrow, last month's report reviewed, operating smoothly.

Old Business: Trish will set up PayPal & Ebay accounts for supplies purchasing (toner, etc.); NERAASA, anyone available to attend from CDCO? Service positions always available if anyone is interested.

New Business: Will purchase another 200 Meeting schedules; Agreed to send \$100 donation to GSO; Remote access issues discussed with Spectrum and names of those authorized to change phones are now listed with Spectrum; Area BTG asks that any requests we get be scanned and sent to the Area BTG Chair. NYS Annual sales Tax report and payment is due in March, 2018

The meeting closed with the Responsibility Pledge.

Respectfully submitted,  
Chip B.