

Capital District Central Office Minutes
August 14, 2018

Present: Trish M (Chair), Fred F Day Scheduler/Night Owl Coordinator, Chip B (Secretary), Bill A (Information Technology Coordinator), Justyn B, Literature; Terry B, District 2 COR, Bob D, COR, Saturday Morning Men's Group.

Meeting opened with the Serenity Prayer. Tradition 8 was read and reviewed.

Chair: Continually announcing Service Positions and volunteer opportunities at the CDCO; Office is running smoothly.

Secretary: July Minutes (Thanks, Tom!) reviewed and accepted (posted to website).

Treasurer: July Report reviewed and accepted (posted to website).

Night Owl: All shifts covered.

Day Scheduler: Shifts covered, except first Friday - Fred is covering; Fred still fills in when other volunteers cannot make it, seeking volunteers to fill in short-notice coverage gaps.

Group Information Coordinator: Events/Announcements Binder is current, old files need purging; meeting changes updated.

Data Coordinator: Report reviewed, 143 calls received; \$959 in literature and medallion sales; 69 Office visitors; 1453 website visitors (88% new visitors); Report posted to website.

Literature: Report reviewed and accepted (posted to website); Token Shop does not produce a Specialty ('fancy') Medallions catalogue - we will provide ordering information to anyone who asks.

Broken Bottle: Working on next edition.

IT Coordinator: All reports posted to website, old modems can be returned to Spectrum for removal from our account, new modem is registered with them; all systems running well.

District Reports: D1 - Registrar position open, LCM open. D2 -\$3700 in accounts; quiet now. D14 - Unity Day August 18. D17 \$16.20 over payment returned to them; Roe-Jan Park Picnic August 26th. D18, operating smoothly, no meeting.

Old Business: Special Medallions -- Agreed to provide ordering information but not to purchase or stock.

New Business: Agreed to lower the price of medallions to 50 cents (\$0.50) ; noted multiple meetings now located at the Capital District Recovery Center.

The meeting closed with the Responsibility Pledge.

Respectfully submitted,
Chip B.

