

CDCO Minutes August 13, 2019

Present: Trish M (Chair), Bill R (IT Coordinator), Justyn B (Literature Chair), Leslie M (District 2 COR), Fred F (Day Scheduler/Night Owl Scheduler), Tom O (Group Information Coordinator/Data Coordinator), Ed M (Treasurer – via phone), and Steve A (HMB Convention Literature Chair).

Meeting opened with the Serenity Prayer. Tradition 8 was read and reviewed.

Chair: Discussed free books from CDCO to districts for raffles and scholarships (free registrations for the HMB fall convention for 10 persons for each of the 5 districts covered by CDCO) The \$20 registration fee will be paid for each of the scholarship recipients. Trish will email DCM and secretaries about this.

Secretary: July report reviewed and accepted (to be posted to website).

Treasurer: July report reviewed and accepted (to be posted to website).

Night Owl Scheduler: All shifts covered.

Day Scheduler: Several shifts open. Blank spaces on Office wall calendar. Trish M will take one and Tom O will take one. Please make announcements at meetings that shifts are available.

Group Information Coordinator: Events binder is up to date. Two meeting changes sent to Area and District records personnel and to Fred F for night owls.

Data Coordinator: 162 calls received in July. 80 office visits to purchase literature. 9 first-time callers.

Literature Chair: Literature report reviewed and accepted (posted to website).

IT Coordinator: The bill for GoDaddy registration for our domain name is due 9-21-19. Bill R will pay this bill and then be reimbursed. Broken Bottle Editor: Absent. Archivist: Vacant.

District Reports: **D1** – Not present. **D2** – Nothing new to report. Will take scholarship information back to district. **D14** – Trish M will send minutes to the Steering Committee. Safety concerns at one group. Trish gave Safety card to DCM who will take it to the group. **D17** – DCM attended Information Workshop and gave report. District picnic will be 8-25-19 at Ro Jan Park. **D18** – New newsletter editor. Will try to secure space earlier for Thanksgiving Alcathon. CDCO donated books for picnic raffle.

Old Business: \$1,000 limit was approved for purchase of a new Office computer. Bill R and Justyn B will research it. Trish researching larger office for more storage space. Cost is \$14.75 per square foot. Should we accept credit cards for literature purchases? Trish M will research travel costs, etc. to Rochester Intergroup to get feedback on this. She will email the Committee with her results.

New Business: Approved new, lower literature prices. Justyn B will print new price lists for the Office. Steve A gave Justyn B proposed literature quantities needed for the HMB Convention. Approved 200 wallet cards and 200 Meeting in a Pockets provided free by CDCO to the HMB Convention.

The meeting was closed and the Responsibility Pledge was recited by all.

Respectfully submitted, Tom O'