

CDCO Steering Committee Minutes

10/8/19

Attendees: Trish McB. (Chair), Tom O'. (Group Information and Data Coordinator), Justyn B. (Literature Chair), Ed McC. (Treasurer), Fred F. (Day and Night Owl Scheduler), Bill R. (Webmaster), Lois M. (District 14 COR), Leslie M. (District 2 COR), Steve A. (HMB Convention Literature Chair)

Tradition 10 read

Chairperson's report: Heading to Rochester this weekend to get information from Rochester intergroup regarding credit card sales.

Secretary minutes (Tom O'.) from September 10th accepted.

Treasurer's report:

- opening balance 9/1/19 \$10,034.90
- income through 9/30 \$597.47
- total expenses through 9/30 \$3,388.51
- ending balance \$7,243.86
- prudent reserve \$8,015.79

Treasurer's report accepted; treasurer states will have a year-end report with itemized expenses by category and contributions by group for the year.

Night Owl Coordinator- all positions filled. (Now need one every other Thursday- Janice S. stepped down on 10/10)

Day Scheduler- need a Saturday person and a floater. Please announce at groups.

Group Info Coordinator- All groups updated; all events in binder and sent to webmaster.

Data Coordinator- total of 122 calls for the month; 8 for 12th Step action; 14 first-time callers. 89 office visits. \$948.00 of literature, \$216.00 of medallions sold. Website received 1,116 hits; 89% were new. Chair resolved 24 emails.

Literature Chair:

- opening checking balance 9/1/19 \$5,098.50
- income \$1,425.52
- expenses \$3,404.49
- ending checking balance 9/30/19 \$3,119.53
- opening savings balance 9/1/19 \$995.62
- NYS sales tax transfer \$104.04
- September interest \$.08
- Closing saving balance 9/30/19 \$1,099.74
- Checking + savings 9/30/19 \$4,219.27

Literature report accepted

Broken Bottle- Fall issue is out; contains Thanksgiving and Christmas Clubhouse meetings info for District 14.

IT Coordinator- all reports will be updated as they become available. Coming in Saturday morning to install new computer.

District reports:

- District 1 no report
- District 2- will provide dinner expenses for scholarship holders at HMB convention
- District 14- new women's Step meeting getting lots of support. Inmate letter turned over to Accessibility chair for action. 2nd meeting at New Choices very successful. All district office up for election in November. Unity Day record book being created to assist new chairs in organizing event each year. Woman celebrating 1 year given CDCO call-taker's 1 year medallion- the call-taker was her first contact with AA!

- **District 17- meeting is next week; bring literature order for Claverack Rap Group to meeting.**
- **District 18- newsletter sent from last meeting; meeting is next week**

Old Business

- **HMB convention- Trish will be at office at 3 pm on Friday to help transfer books for sale to convention. Sign-up sheet for table volunteers passed around.**
- **Rochester intergroup visit- discussed previously**

New Business

- **new recovery store wants to buy our inventory- refused**
- **bookmarks provided by CDCO for HMB convention- voted down; would conflict with bookmarks being provided by convention; would require approval from convention committee.**
- **District 16 offering 2019 meeting schedules-they have a surplus- discussing further.**
- **Proposal submitted to upgrade TV and cable service- withdrawn after it was pointed out that new computer would include various streaming services (?)**
- **Steve A. from HMB announced creation of Area Literature Committee; area is discussing various service workshops to be held in different clusters; 2020 events calendar available sometime in November**
- **Ed McC requesting 2nd secure lock box for checks, sales receipts, cash donations, etc. Approved.**