

## CDCO Minutes

March 10, 2020

Present: Tom O (Data Coordinator/Group Information Coordinator), Fred F (Day Scheduler/Night Owl Coordinator), Ed M (Treasurer), Chip B (Secretary), Bill R (IT Coordinator), Justyn B (Literature), Leslie M, (District 2 COR), Gretchen E, Area 48 Records

Meeting opened with the Serenity Prayer. Tradition 3 was read and reviewed.

Chair: No report.

Secretary: February Minutes reviewed and accepted (to be posted to website).

Treasurer: February Report reviewed and accepted (to be posted to website).

Night Owl: All shifts covered.

Day Scheduler: Need "floaters" to cover absences/open shifts, especially Friday/Saturday.

Group Information Coordinator: Recent changes up-to-date; Events/announcements current; per Gretchen (Area Records Chair), send changes we hear about to the appropriate District.

Data Coordinator: January Report reviewed, 130 calls received; \$3701 in literature and medallion sales; 930 website visitors; 39 email inquiries handled (to be posted to website).

Literature: Literature Report reviewed and accepted (to be posted to website); NYS Sales tax report/payment in process.

Broken Bottle: Next issue pending, needs input.

IT Coordinator: No issues.

District Reports: D1 – PI, CPC open positions. D2 – meets 3/12/20. D14 –3/14/20 Cabin Fever Reliever scheduled. D17 – NERASSA Report submitted; Area 48 Delegate's Questionnaire is online @ HMB website for groups to submit input. D18 – Meeting pending.

Old Business: Credit card processing -- tabled.

New Business: Send Districts letter with annual financial report and post on website discussed, tabled; discussed obtaining PDF of Schedule Book data and potential uses; discussed video re: how to use meeting finder app; Gretchen E (from Area 48) asked to use CDCO as repository for GSR kits, so District reps could pick them up – agreed.

The meeting closed with the Responsibility Pledge.

Respectfully submitted,

Chip B.

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