

CDCO Minutes
January 12, 2021

Present: Trish M (Chairperson), Tom O (Data Coordinator/GIC), Fred F (Day Scheduler/Night Owl Coordinator), Chip B (Secretary), Justyn B (Literature), Ed M (Treasurer), Bill R (IT Coordinator), Cait N (D13 DCM), Lois M (D14 COR). **Meeting conducted via Zoom.**

Meeting opened with the Serenity Prayer. Tradition 1 was read and reviewed.

Chair – No problems to report; office is running smoothly.

Secretary – Minutes accepted, to be posted to website.

Treasurer – Report accepted, to be posted to website.

Night Owl/Day Scheduler – All shifts covered; no issues; literature deliveries going well on Monday, Wednesday & Saturday; trained volunteers in use of online log & most are using it; could use additional back-up for no shows or schedule conflicts..

Group Information Coordinator/Data Coordinator – Announcements current, 128 calls, \$756 literature/medallion sales, 8443 website visitors ;Annual data shows average calls/month @ 136, 4.4 calls/day for the year 2020.

Literature/Medallions – Sales volume low, pick-ups working well; new book available from GSO.

Newsletter -- Ed M is now sending out brief contact and informational pieces to our growing mailing list and will continue periodic updates.

IT Coordinator – Google business listing owner information update, business listing updated to more accurately reflect our services; search engine optimization proceeding.

District Reports – D1 running well, ZOOM Holiday Alkathons completed, Times Union ad campaign reviewed, service vacancies Corrections Men & Women; D2 no report; D13 open service positions, 12th step lists prepared; D14 -- open service spots, jail meetings suspended, BTG active, contributions decreased; D17 Promoting Area 48 & NERASSA events, finances okay, seeking to promote archives initiative; D18 seemingly defunct, seeking to fill multiple vacant service positions in order to rejuvenate district-level service -- discussed ways CDCO could support District 18 efforts.

Old Business – Recruiting for Steering Committee volunteers as we lack back-ups for members and officers, testing with Alternate treasurer position first; Intranet for volunteers to log calls, etc. working well.

New Business – None

The meeting closed with the Responsibility Pledge.

Respectfully Submitted,
Chip B