

CDCO Minutes
March 9, 2021

Present: Trish M (Chairperson), Tom O (Data Coordinator/GIC), Fred F (Day Scheduler/Night Owl Coordinator), Chip B (Secretary), Justyn B (Literature), Ed M (Treasurer), Gene R (Alt. Scheduler), Bill R. (IT Coordinator), Cait N (D13 DCM), Lois M (D14 COR), Jackie V (D2 COR). **Meeting conducted via Zoom.**

Meeting opened with the Serenity Prayer. Tradition 3 was read and reviewed.

Chair – No problems to report; office is running smoothly; D18 is back up and running with officers in place again.

Secretary – Minutes accepted, to be posted to website.

Treasurer – Report accepted, to be posted to website.

Night Owl/Day Scheduler – All shifts covered; no issues; Grapevines donation passed on to Albany County Correctional Facility.

Group Information Coordinator/Data Coordinator – Announcements current, 148 calls, \$890 literature/medallion sales, 7981 website visitors.

Literature/Medallions – NYS Sales Tax report to be completed and submitted.

Newsletter -- Ed M (with Tom & Fred) completed and distributed the current edition.

IT Coordinator – No issues.

District Reports – D1 running well, Delegates Questionnaire discussed, service vacancies Corrections Men & Women; D2 Jackie V. new COR; D13 open service positions, cluster is hosting Area 48 Assembly in May; D14 running well, more meetings re-opening in-person; D17 Delegates Questionnaire discussed, service positions open, Archivist filled; D17 No report (meeting pending); D18 hybrid meeting pending, new COR pending (Trish).

Old Business – Tom O updating CDCO By-Laws to include Alternate positions descriptions; Alternate Data Coordinator position posted.

New Business – Spectrum TV interview request discussed but they have not followed up; no action needed.

The meeting closed with the Responsibility Pledge.

Respectfully Submitted,

Chip B