

CDCO Minutes  
April 13, 2021

Present: Trish M (Chair), Tom O (Data Coordinator; Group Information Coordinator), Fred F (Day Scheduler; Night Owl Coordinator), Chip B (Secretary), Ed M (Treasurer), Justyn B (Literature), Jessica W (Alternate Treasurer), Cyndi D (D13 COR)

Chair: Office running smoothly.

Secretary: Minutes reviewed and accepted as revised.

Treasurer: Report reviewed and accepted; \$250 contribution made to GSO.

Alternate Treasurer: Survey distributed to D1 Gsr's; some responses received; some groups interested in our technical assistance with discussions underway as to how we can help.

Day Scheduler/Night Owl: Shifts covered, running smoothly; harassing calls received directed toward women - asked to document in [Volunteer.net](http://Volunteer.net); discussed strategies for handling such calls.

Data Coordinator/GIC: All meeting changes updated and shared with district and area (not reflected in online updates yet); Announcements current; 148 calls, \$890 literature/medallions, 7981 website visitors.

Literature: NYS Sales Tax paid (\$389.73).

Broken Bottle: Issue distributed; volunteer solicitation emailed to list (160+).

IT Coordinator: Bill resigns, position is open and needs filling; updating position description/duties to reflect duties more accurately; obtaining automated back-up and staging software (\$89/year); Google search results date discussed; Ed M. will assume IT duties for the time being.

District reports -- D1 running smoothly, pending discussion of meeting re-openings, hybrids and online next month, service positions open BTG and Corrections; D2 no report; D13 meets tomorrow, filled Corrections and BTG positions; D14 no report; D17 met last night, absent, minutes will be forwarded when available; D18 rejuvenated, meeting and hoping to re-institute some events later this year, CPC & PI combined into one position.

Old Business: Sales taxes paid, IRS990N due next month.

New Business: IT Coordinator position open.

The meeting closed with the Serenity Prayer.

Respectfully Submitted,

Chip B.