

Next Steering Committee meeting September 14, 2021 @ 6:30 PM.

CDCO Minutes
August 10, 2021

Present: Trish M (Chair), Fred F (Day Scheduler; Night Owl Coordinator), Chip B (Secretary), Ed M (Treasurer/Acting IT Coordinator, Acting Newsletter Editor), Jessica W (Alternate Treasurer), Justyn B (Literature), Lois M (D14 COR), Greta M (D3 COR), Kevin ? (D3), Marcia N, CDCO Volunteer

Chair: Office running smoothly; volunteers doing well.

Secretary: Minutes reviewed and accepted.

Treasurer: Report reviewed and accepted; Due to NYS insurance regulations change, we will need to modify our business insurance policy (see New Business below).

Day Scheduler/Night Owl: Need Night Owl Saturday-Sunday, and every other Tuesday; ongoing assistance to volunteers using Square.

Data Coordinator/GIC: 163 calls, \$1926 literature/medallions, 6773 website visitors. All meeting changes updated here and submitted to Area 48; Announcements current.

Literature: Busy month; Additional literature and medallions ordered; Reminded all that the CDCO is still offering literature donations to District events -- Three events per year per district -- one each of the Big Book, 12&12, Living Sober, and Daily Reflections.

CDCO Newsletter: Eddie (Acting Editor) Proposed a revised format, accepted after discussion.

IT Coordinator: Recruiting back-up candidate continues; internal and external websites running smoothly, volunteers using the system more, integrated D3 into systems, should we post Brochure titles on CDCO website?

District reports -- D1 running smoothly, elections pending, website updated and current; D2 considering in-person business meetings, speakers at church board meeting (at their request), meeting lists being developed; D3 Windham meetings all require masks, developing 12 step phone volunteer list; D13 service vacancies open, contact needed; D14 Unity Day 8/28/21; D17 few in-person meetings getting re-started; D18 meets tomorrow, Schodack Park Labor Day picnic scheduled, DCM open, few GSRs.

Old Business: District 3 calls transmitting now, Alternate Treasurer vote tabled.

New Business: Discussed office Insurance, will explore options and policy coverage, estimated to be \$70+ or more per year; Discussed need for support in District 13; exploring available Intergroup/Central office space in the Area 48 newsletter; agreed to test a 30 day return policy for literature and medallions; will begin putting QR codes on literature to link to the CDCO website; discussed in-person CDCO business meetings, and agreed to stay on ZOOM for now; discussed launching VolunteerAA.org to promote District & CDCO Service Position openings.

The meeting closed with the Responsibility Pledge.

Respectfully Submitted,

Chip B.