

CDCO Minutes

April 12, 2022

Present: Trish M (Chair), Fred F , Chip B (Secretary), Ed M (IT Coordinator; Newsletter Editor), Justyn B (Literature), Gene R, (Treasurer), Tom O (Data Coordinator; Group Information Coordinator), Allen D (Volunteer Coordinator -- New), Helen H (COR D2), Zane D (COR D3), Marcia N, Volunteer.

The meeting opened with the Serenity Prayer; Tradition 4 reviewed.

Chair: Office running smoothly; volunteers doing well.

Secretary: Minutes reviewed and approved. Posted to Website.

Treasurer: Report reviewed and approved. Posted to Website.

Volunteer (Night Owl/Day Scheduler) Coordinator: Allen D started in April, being trained by Fred, using updated intranet scheduling tools, recruiting additional volunteers.

Group Information Coordinator/Data Coordinator: 170 calls, \$1597 Literature/Medallions, 6422 Website Visitors. Report Posted to Website.

Literature/Medallions: Inventory replenished; NYS Sales Tax annual report paid (\$1277.56) and submitted.

Newsletter: Next issue pending, always seeking input/submissions..

IT: New Toner Cartridges purchased; Launching CDCONET 2.0 on 5/1/22.

District Reports: D1 new PI Chair, still some service committee vacancies, running smoothly; D2 In-person business meeting starting in April, Memorial Day picnic being planned, location is Watervliet park; D3 Spring Dance & Karaoke 4/23, two open positions are Accessibility and Young People; D13 no report; D14 no report; D17 No report; D18 meets next week, doing well.

Old Business: Office supplies obtained, Fred training Allen in volunteer scheduling.

New Business: 990 form in process fr IRS; Discussed adjusting Prudent Reserve due to increased expenses ( Rent, internet access, IT costs); Discussed meeting in-person for Steering Committee meetings, agreed to stay on Zoom for now; Ed and Fred preparing for Area 48 Panel presentation in June; Future events, Area Convention planning for in-person this year, NERASSA planning for Albany site next February.

The meeting closed with the Responsibility Pledge.

Respectfully submitted,

Chip B.

