

CDCO Steering Committee Minutes  
May 14, 2024

Present: Trich M (Chair/District 18 COR), Gene R (Treasurer), Ed M (IT, Newsletter), Justyn B (Literature), Kate O (Data Coordinator), Jill S (District 1 COR/Chair Stand-in/Secretary Stand-in), Zane (District 3 COR), Lois M (District 14 COR), Zak P (District 1 DCM)

The meeting opened with the Serenity Prayer.

Tradition 5 was read and reviewed.

Chair: Office running smoothly. Needs new credit card, will go to bank to get card so greeting cards and office supplies can be purchased.

Secretary: Minutes reviewed, accepted.

Treasurer: Report reviewed, accepted. Of special note, generous donation received from a District 14 meeting.

Scheduler: No report, nothing pressing anyone is aware of.

Group Information Coordinator (vacant): No issues identified.

Data Coordinator: 84 calls and 84 office visits, of particular interest in call logs several professionals reached out to the CDCO, Data Coordinator will look for profession identifiers and report back next month to entertain adding either a cheat sheet for volunteers or adding to the drop down menu on call log to redirect these callers to District Treatment/CPC/Bridging the Gap Chairs..

Literature: \$2398.45 in Literature Sales, \$431 in Medallion Sales, report reflects an invoice from AA World Svcs. carried over from April, CDCO Literature maintains a healthy balance, re-building the NYS Sales tax fund, Living Sober books have been selling out inventory has been increased with recent order, Spanish literature in stock, all meetings english and spanish receive a set of books on the house for startup, report accepted as submitted. Discussion on Big Book purchase moved to "New Business".

Newsletter: Next edition drafted, received great submissions, not a lot going on currently, Memorial Day events will be included/posted, next month will start advertising for the NENY Area 48 Convention coming up, waiting for approval to reprint logo to begin promoting the 2025 Convention in Vancouver.

IT: CDCO-net producing duplicate log entries -- issue resolved, again; equipment purchased for internet based phone doesn't allow calls to be forwarded to the Night Owls

from office phone, different equipment will be bought/tested to move forward to testing ISP options as previously discussed.

District 1: Providing lunch at NENY Area 48 Voting Assembly in May, District will be purchasing Owl equipment which is budgeted for to use for monthly meetings for better sound, Accessibilities Chair has been filled, continue to recruit for open service committee positions.

District 2: Unable to attend, sent report, recently went hiking in the Cohoes area (location not given) that is wheelchair accessible, Memorial Day event on the 25th, District purchased new audio equipment.

District 3: District Treatment Chair reports things are going well, Accessibilities Chair has been reaching out to Nursing/Assisted Living/Medical Rehab facilities accessing needs/wants for recovery meetings, positive response and may have a new meeting starting up in one of the facilities, several activities in the works, may have their Grapevine Chair position filled, still in need of an Alt DCM.

District 13: No report.

District 14: District is doing well, partnered with other districts for last months Fellowship Day reports it all went very well and happy to have been a part, Unity Day is in the planning stage will probably be held in July 2024, one area of struggle is the vacant Bridging the Gap position, DCM filling in hoping this need is met soon, filled Grapevine position.

D17: No Report.

D18: Spring Fling event with CRAYPAA a success, literature was brought to the event.

Old Business:

12th Step Calls problematic in District 18 for the women, Ed reports there are 10 women currently on the list, unknown if they are actually still active, system shuffles the list for each call so same person shouldn't be called multiple times in a row, Trish and Ed to work on reviewing the list.

Discussed obtaining a carpet shield for the office chair -- Gene will check if Fred has heard back from any of the volunteers and report back next meeting.

New Business:

Would like to get a campaign together to recruit Alternate Steering Committee Representatives, we have website to utilize, Steering Committee will discuss in more detail next meeting.

Discussion on 10% discount on all Big Books purchased from [aa.org](http://aa.org), motion made to mirror the 10% discount off our current price of all Big Books purchased at/through the CDCO, motion carried unanimously.

Options for when the Lease renews discussed, we have over a year (Nov. 2025), will explore options with Albany Management Group as member reports their spaces are bigger for approximately same amount CDCO currently pays.

The meeting closed with the Responsibility Pledge.

Respectfully Submitted,

Chip B Jr. aka Jill S 😊