

CDCO Steering Committee Meeting Minutes  
December 10, 2024

Present: Chip B (Secretary); Gene R (Treasurer); Kate O (Data Coordinator); Justyn B (Literature); Ed M (IT Coordinator, Newsletter Editor); Jill S (District 1 COR); Valerie S (District 2 COR); Zane D (District 3 COR); Albert C (District 13).

The meeting opened with the Serenity Prayer.

Tradition 12 was read and reviewed.

Chair: Office running smoothly.

Secretary: Minutes reviewed, accepted posted to website.

Treasurer: report reviewed, accepted, posted to website. 2025 budget planning and preparation underway.

Scheduler: NA. No known issues.

Data Coordinator: 118 calls, \$3787 literature/medallion sales, 9004 website visitors. Noted that "Unknown Region" was higher than usual percentage of calls this month (25% of all calls, agreed to remind volunteers of the importance of completing this field whenever possible.

Literature: Plain Language Big Book 70 copies sold out, 2nd Printing underway. Strong sales figures this month.

IT: Systems running well. Will remind volunteers to obtain caller location information.

Newsletter: Next edition pending, ready for Committee review.

District 1: Home Group Online system adopted by District 1. Several Committee Chair positions vacant.

District 2: Valerie's term expiring, rotating out (Teri S. new COR). Elections completed. Movie night scheduled for December. Jail meetings going well.

District 3: Thanksgiving dinner successful. New Year's Eve celebration event scheduled. Corrections Committee Chair vacant. Hudson Valley Cluster preparing for March 2025 Fellowship Day. planning for panel on sponsorship next year.

District 13: Budgeting underway for 2025. Business meetings on Zoom platform.

District 14: NA

District 17: NA

District 18: NA

Old Business:

Printer purchased , slightly more expensive than \$325 approved for purchase.

New Business:

District 1 will not be doing the Times Union ad campaign this year (price increased and questions about efficacy).

Treasurer signed up CDCO on NYS Contractor's Charitable Organization system.

IT discussed Home Group Online system and proposed doing a workshop about the system, allows for 7th Tradition contributions online.

Literature discussed pamphlets pricing too low and possible price increase for these items.

New officers/positions (Chair, Secretary) transition underway.

The meeting closed with the Responsibility pledge.

Respectfully Submitted,

Chip B  
Secretary