

CDCO Steering Committee Minutes

May 13, 2025

Present: **Chair:** Chip, **Secretary:** Jill, **Treasurer:** Gene, New Treasurer Kenny, **Literature:** Justyn,
IT/Newsletter: Ed M, **Alt Volunteer Coordinator:** Jason G.
Zak (District 1), Terry B (District 2), Zane (District 3), Sherrie (District 8),
Albert (District 13), Lois (District 14), Alt Chair: Trish
Absent: Data Coordinator: Kate O., Districts 17 & 18

Opened with the Serenity Prayer.

Read the 5th Tradition.

Anniversaries/Announcements:

Lois 5/12 celebrated 37 years
Gene 5/25 celebrates 22 years ... one day at a time.

NENY Area 48 Voting Assemble 5/17
NENY Area 48 Joy of Service Day 6/14

Committee Member Report Outs:

Chair: See email for report outs proposal, test run tonight not reading reports received by email

Secretary: [April Minutes](#), motion to approve as written, 2nd'd, accepted.

Treasurer: [April Treasurer Report](#) of highlights only given, motion to accept report as written, 2nd'd, approved.

Literature: [April Literature Report](#) highlights given, 2 orders for tokens made! Motion to approve as written, 2nd'd, accepted.

Alt Volunteer Coordinator: Some openings exist at the office, looking into a quicker way to get messages to and from volunteers, would like to wean off people contacting Fred (currently many contact Fred and he coordinates filling the shift).

Group Information: vacant, Fred temporarily covering.

Data Coordinator: Ed M. covering temporarily.
There were 103 calls ([Call Log](#) & [Sample Calls](#)).

IT: Web analysis is not public information, please don't forward. Tried to design an app for Volunteer Coord to use, no go.

Newsletter: April Newsletter had a nice hello/good-bye..

District Report Outs:

District 1: Zak - Part of cluster for Joy of Service in June, using Chip's idea for a panel of volunteers from hotline, share service stories, possibly a panel on 'what excites you about service', please pass along & send name to D1 Secretary if interested in speaking. Our committee chairs are 'killing it', FUNctions still open.

District 2: Terry - Recent Town Hall a success, 40+ showed, proposals discussed and how to address inappropriate comments at meetings discussed, details in 4/26 minutes. Memorial Day picnic coming up, karaoke & DJ, food, FUN, District is updating printed meeting schedules.

District 3: Zane - Alt Chair Cathy P. moderated District Inventory, went well. Delores will be at District meeting tonight. District is no longer putting donation solicitations on flyers et al as it goes against traditions. FUNctions position open.

District 8: Sherrie - Volunteer list completed, Matt will forward it to Ed, District is making tear sheets for hotline to be posted, District has a new FUNctions chair. Still working on Oneonta Group's 80th Anniversary, will have Brooks BBQ. District not well connected, groups not sharing information with District, working on building relationships w/groups.

District 13: Albert - All filled positions doing well, still have Alt DCM, FUNctions and Archives open. Working on call list, Ed shared need name, phone number, city/area covers, is phone support only and/or 12 Step ability. Raised question how are people on the list are rotated, Ed shared brief summary..

District 14: Lois - District is doing okay, still have several positions open. District working w/other Districts in cluster on the Convention. FUNctions chair doing amazing! Working on how to motivate people to serve. Unity Day flyer to come.

District 17: No representative, no report.

District 18: No representative, no report.

Brief discussion on reaching out to District's 17 & 18, secretary will take care of.

Old Business:

1. Homegroup Online - Ed taking the lead on the webinar, a little behind schedule, once done Aaron will proof. Working on sending out to only CDCO Districts in clusters to get out to their groups to not flood Homegroup Online all at once.
2. Adding Alt Chair Position - requires updating bylaws and being approved by Steering Committee. Motion to add the position which includes updating and modifying bylaws. Discussion on whether position will have voting rights, result = yes. Motion 2n'd, 14 'yes', 0 'opposed', passed.
3. Bylaws revision - tabled to June due to item #2.

New Business:

1. Gene introduced Ken M who is standing for the Treasurer Position. Treasurer and Service history shared by Ken M, motion to nominate to the position, 2nd'd, 12 in favor, 0 opposed, welcome New Treasurer Ken. Gene will start transition.
2. Housekeeping - Ed and Gene currently set up the Zoom meeting, will work to get the Secretary position which is currently Jill the information to start opening the meeting. Secretary will also start sending out the reminder email the day of the meeting.
3. Circling back to Volunteer Coordinator - Vol. Coord. explained an app that will allow mass messaging but replies only come to him not everyone. Discussion side tracked to making changes w/Spectrum which Ed shared he previously did proposals, the issue is he can't make the move alone and it requires someone be accessible to tackle problems as they arise. Back to discussion on the app, to pay month to month or yearly, Jason can start month to month and if it works out, switch to yearly plan. Jason will be reimbursed initially.
Motion to pilot for a month or more then choose to stay monthly or go to yearly, 2nd'd, 11 in favor, 0 opposed.
4. Rent - Albany Mgmt increases the rent yearly but not until March then makes it retroactive for January and February. This year it did that then went back to 2024 rate in April. Lease is typically 5 years, discussed there are new contacts at Albany Mgmt. Anderson Group will be contacted re: available properties.
5. Trish - Most grateful for the article Ed wrote, Thank You!
6. Discussion on Spectrum, Verizon, etc. Ed will send last year's proposals to all to look over benefits vs downfalls.

Motion to close the meeting, 2nd'd, passed.

Closed with the Responsibility pledge.

Next meeting will be on June 10th!

Respectfully submitted,
Jill S/CDCO Secretary