

CDCO Steering Committee Minutes

July 8, 2025

Present: **Chair:** Chip, **Secretary:** Jill, **Treasurer:** Ken M, **Co-Treasurer:** Gene,
Literature: Justyn, **Volunteer Coordinator:** Jason G.
Zak (District 1), Terry B (District 2), Anthony M (District 3), Sherrie (District 8),
Albert (District 13),
Absent: Data Coordinator: Kate O., Alt Chair to be: Trish, IT/Newsletter: Ed M.,
Districts 14, 17 & 18

Opened with the Serenity Prayer.

Read the 7th Tradition.

Anniversaries/Announcements:

None

Committee Member Report Outs:

Chair: will be covered in New & Old Business; has received emails specific to Districts, emails forwarded to appropriate District and/or GSR

Secretary: [June Minutes](#), motion to approve as written, 2nd'd, accepted.

Treasurer: [June Treasurer Report](#) motion to accept report as written, 2nd'd, approved. Question raised about the rent, still no response from Albany Management.

Literature: [June Literature Report](#) highlights given, Square expense explained, motion to approve as written, 2nd'd, accepted.

Alt Volunteer Coordinator: No vacancies in July, working with Ed on manual to have office volunteers call and update 12 Step lists, group text working well.

Group Information: vacant, Fred temporarily covering.

Data Coordinator: ([Call Log](#) & [Sample Calls](#)).

IT: absent, some updates in old business

Newsletter: Newsletter went out, looks good..

District Report Outs:

District 1: Zak- Feedback on Joy of Service all positive, D1 uses Homegroup Online & will send out information on the workshop once email list received, Literature Chair filled, FUNctions and PI positions still open.

District 2: Terry - District is doing well, Brunswick Methodist Church reached out about hosting a meeting however the church was closed when Brendan went to their appointed meeting time. Joy of Service went well. Filled CPC and Newsletter positions..

District 3: Anthony M - no report, inquired about data CDCO didn't have readily available..

District 8: Sherrie - Really enjoyed the CDCO Panel at Joy of Service, tearsheets printed to be distributed at Sunday meeting, low activity time of year w/some things pushed out to fall, one member that attended the International Convention reported it was awesome!, they attended a session on 'How to Carry Out an Event' and has the recording, they're hoping it will help them w/the 80th Celebration for the Oneonta Sunday Group.

District 13: Albert - Attended Joy of Service, was awesome!, got a lot out of the 1st panel, District still has Alt DCM and archives positions open, hosted a Service Extravaganza w/pizza, mediocre turnout, will be attending the NYIW virtually..

District 14: Lois unable to attend

District 17: No representative, no report.

District 18: No report, discussed communication with D18, they do have a representative that will start next month.

Old Business:

1. Bylaws Revision - still a work in progress.
2. Homegroup Online updates - Workshops July 26th & 27th, hoping participants show up (virtually).
3. Discussion on updating 12th Step Lists by office volunteers during downtime and how to attract more volunteers, discussion mainly on directing people to the website.
4. Albany Management rent situation - no one has gotten back to Chip
5. Banking transitions - not completed.

New Business:

1. Zak unable to find zoom log in number, discussion on where information is on the website.
2. Jay brought up jumpstarting the Bylaw Revision Committee - who is volunteering, where is the document, who are the COR and who should it or should not it be, etc. Work sessions to be scheduled.
3. Jill asked about District 5, discussion on historically they are not interested in joining CDCO, they run their own hotline, etc.

Motion to close the meeting, 2nd'd, passed.

Closed with the Responsibility pledge.

Next meeting will be on August 12th!

Respectfully submitted,
Jill S/CDCO Secretary