

CDCO Steering Committee Minutes
August 12, 2025

Present: **Chair:** Chip, **Secretary:** Jill, **Treasurer:** Ken M, **Co-Treasurer:** Gene,
Literature: Justyn, **IT/Newsletter:** Ed M.
Zak (District 1), Terry B (District 2), Anthony M (District 3), Sherrie (District 8),
Albert (District 13),
Absent: Data Coordinator: Kate O., Volunteer Coordinator: Jason G.,
Alt Chair to be: Trish, District 1 COR, Zak, District 17

Opened with the Serenity Prayer.

Read the 8th Tradition.

Anniversaries/Announcements:

Ken M. 26 years on the 15th & Albert 9 years on (I missed the date!!!)
... One Day At A Time

Intro/Welcome: Elias our new District 18 COR - Welcome!!!

Committee Member Report Outs:

Chair: will be covered in New & Old Business;

Secretary: [July Minutes](#), motion to approve as written, 2nd'd, accepted.

Treasurer: [July Treasurer Report](#) highlights reported, received \$1400 in donations, motion to accept report as written, 2nd'd, approved.

Literature: [July Literature Report](#) highlights given, cost of 'Meeting In A Pocket' has increased, motion to approve as written, 2nd'd, accepted.

Alt Volunteer Coordinator: August & September schedules are completed, working w/Ed to update 12 Step List & manual for office volunteers..

Group Information: vacant, Fred temporarily covering.

Data Coordinator: Ed temporarily filling position, 101 calls 88 visits to store & 9037 website hits ([Call Log](#) & [Sample Calls](#)).

IT: working on a system to have office volunteers call & verify 12 Step volunteers information. Attended the San Francisco InterGroup meeting w/Volunteer Coord., their intergroup has a chat bubble on their website, discussion followed do we want to add, can it be specific hours, more info to come.

Newsletter: Newsletter went out, looks good..

District Report Outs:

District 1: Zak not present - Chip reports FUNctions position filled!!.

District 2: Terry - DCM Brendan met w/Brunswick Methodist Church Trustee, is a good option to host meeting but currently no need, district is making a card w/QR code to the meeting guide, Alt DCM, CPC & Grapevine positions open and Women's Corrections will be open soon, changed the name of the District Newsletter from 'The Broken Bottle' to 'The Glass Is Half Full'.

District 3: Zane - Picnic didn't make the newsletter, FUNctions position still open, Alt DCM position has someone interested, many positions up in December, making a list to put in newsletter, service manual draft distributed last month, nothing currently planned for events.

District 8: Sherrie - District has people interested in Service positions, some district ppl attended the HomeGroup Online presentation responses were yes great or no way. Tear sheets have been printed and distributed, working to get more out in community, overall ppl in the district are excited about being part of CDCO, flyer for 80th celebration in Newsletter, donations coming in for the event, will be having Brooks BBQ.

District 13: Albert - NYIW great success per reports, unable to attend, district will publish/distribute meeting schedules every 4 months, District lost the Big Book Step Study meeting, Alt DCM, FUNctions & Archives still open, all positions up in October, per new bylaws the DCM will appoint new roles, tomorrow nights district meeting will start early due to Speaker Exchange will serve pizza & wings, Sept 7th is the Fellowship Day picnic at Ushers Park, contact Mike 518-260-6359 for info/dish to bring/etc..

District 14: Lois - District is doing okay, Unity Day in July went okay, district is part of the cluster that is preparing for the Convention being held in Johnstown NY this fall, district also struggling w/open positions, seems to be confusion what 'service' means, website chair has been filled, elections are in November for other positions, district lost the 'Sober Sisters Meeting'.

District 17: No representative, no report.

District 18: Elias - Summerbash went well, first time here learning the ropes!

Old Business:

1. Bylaws Revision - a lot of progress made.
2. Homegroup Online updates - a few signed on after the presentation, email will be sent to all of Area 48 to gather interest in holding another workshop.
3. Albany Management rent situation - Chip will escalate for response.
5. Banking transitions - not completed.

New Business:

1. Chair reports District 9 reached out about CDCO membership, reported their answering service not working out well, they were unable to attend tonight.
2. aa.org website has PSA announcements, do we want to add PSA's to ours?
3. Please read position descriptions and forward any comments/suggestions on revisions to secretary to be included in the bylaws revision.

Motion to close the meeting, 2nd'd, passed.

Closed with the Responsibility pledge.

Next meeting will be on September 9th!

Respectfully submitted,
Jill S/CDCO Secretary