

## CDCO Steering Committee Minutes

January 13, 2026

**Present:** **Chair:** Chip, **Secretary:** Jill, **Treasurer:** Ken M., **Data Coord:** Gene R., **Literature:** Justyn, **IT/Newsletter:** Ed M., **Volunteer Coord:** Jason, **District 2 -** Terry B, **District 3 -** Zane, **District 8 -** Sherrie, **District 9 -** Paul, **District 10 –** John S, **District 13 –** Albert

**Absent:** **District 1, District 14, District 17 & District 18 –** no representative present

Opened with the Serenity Prayer.

Read the 1st Tradition.

### **Anniversaries/Announcements/Milestones:**

Our Volunteer Coordinator, Jason, 11 years on January 22<sup>nd</sup>!!!

**CDCO Chair Report:** The following are items that were unresolved in 2025.

- 1. Bylaws Revision:**
  - 90% complete, hasn't been mailed out to DCMs, Chip Gene & Jill to do
- 2. Speaker Exchange:**
  - Chip attended the Ulster Co. speaker exchange planning meeting, it is done in-person, went quickly, Chip will follow-up w/Paul
- 3. 12 Step List Updating:**
  - Ed & Jay continue to work on this for volunteers to access, shout out to Districts 9 & 10 for sending their lists so quickly!
- 4. HomeGroup Online:**
  - Ed can touch on this later in the meeting, Chip asked members to think about ways the CDCO might be able to use this service to discuss in the future.
- 5. Internet & Phone Service Update:**
  - On the agenda for 2026
- 6. Bank Account Access:**
  - Ken shared the bank needs to know specifically who is coming off the account and who is going on the account to be able to move forward. We need to show this is our group conscious.

### **Motion:**

CDCO Chair Chip made a motion to remove previous CDCO Chair Patricia (redacted) and CDCO IT Chair Edward (redacted) from the account. Additionally, motion to include adding CDCO Chair Charles (redacted) and CDCO Treasurer Kenneth (redacted) to the account with Kenneth (redacted) being the primary signature on the account and to retain CDCO Alternate Treasurer and Data Coordinator Eugene (redacted) on the account.

Motion was 2<sup>nd</sup>'ed by Gene, 12 in favor, 0 opposed, Motion carried.

## Committee Member Reports:

**Secretary:** [December Minutes](#), motion to approve as submitted, 2<sup>nd</sup>d, 11 in favor, 0 opposed, 1 abstained, motion approved.

**Treasurer:** [December Treasurer Report](#), highlights reported, Chip asked if rent has increased (no), the donation from District 20; is that a duplicate or two separate (2 separate). Motion to accept report as written, 2<sup>nd</sup>d, 11 in favor, 0 opposed, 1 abstained, motion approved.

**2025 Year End Treasurer Report**, Ken gave report, explained District 99 represents unidentifiable donations received, questions and answers followed. Motion to accept report as written, 2<sup>nd</sup>d, 11 in favor, 0 opposed, 1 abstained, motion approved. NICE JOB KEN!!!!

**Literature:** [December Literature Report](#), highlights given, of special note the GSO is raising the price of some of the literature by \$3.00 beginning February 1, 2026. Motion to accept report as written, 2<sup>nd</sup>d, 11 in favor, 0 opposed, 1 abstained, motion approved.

**Data Coord:** [Call Log](#), [Sample Calls](#), report highlights given.

**Volunteer Coord:** Scheduling is going okay. We lost our every other Wednesday volunteer shortly after their training completed leaving every other Wednesday morning shift as well as every other Friday afternoon shift still open. Both shifts are being temporarily covered until a volunteer is found.

**Group Information:** vacant though we are getting notice of events regularly

**IT:** We held the 3<sup>rd</sup> HomeGroup Online Webinar. 20 registered, 18 participated, District 7 is looking to switch to HomeGroup Online

The calendar on our website has been updated to be able to view calendar of District Meetings, Area Meetings/Events and Events in general as separate calendars

Working on the GSR Forum, looking to get an organized list of meetings for GSR's to target announcements

Working on changing the Spanish interpretation so users only have to choose once instead of each individual page they visit on the website

Still working on the 12 Step updating process for the volunteers in the office and it is almost ready to go into place

Putting "revisiting duplicate web/phone services" on agenda for upcoming months

Would like folks to think about an online calendar we could purchase +/- \$200/year that people can subscribe to automatically receive updates

**Newsletter:** Draft sent for review, will be going out tomorrow.

## District Reports

- District 1:** no rep. present, Chip reported many key positions were filled, \$1050.00 donation sent to CDCO!
- District 2:** Terry reports the next movie showing, "When a Man Loves a Woman", will be at Waterside Senior Apts. In the Community Room will be 1/24 at 4pm. Bowling will resume at Green Island, a few openings left. Orientation day hosted by Districts 1, 2 & 18 went well, +/- 80 in person and 30 online, excellent energy !!! SuperBowl party will be on 2/08 at St. Johns, open meeting at 5pm, district positions Accessibilities and LCM still open.
- District 3:** Zane reports the NYE party was well attended, last months District meeting they voted for committee chairs, very low number of ppl willing to volunteer, Grapevine Accessibilities and PCP remain open. Orientation day was discussed. Upcoming Delegates Day on March 28<sup>th</sup> will be at Gallagher's Banquet Hall, Palenville Meeting will be celebrating 55<sup>th</sup> Anniversary!!
- District 8:** Sherrie reports the NYE event in Cobleskill wasn't widely announced. District working on outreach so events get announced and can be posted on CDCO calendar, District Meeting was held but those online couldn't access, the budget which includes a donation to CDCO passed. We plan on doing 3 district events in 2026.
- District 9:** Paul reports district treasurer resigned but the DCM will not accept the resignation until replacement is found as the treasurer is the only signature on banking account. District members working on getting more anonymous emails for service positions that don't have their first and last names in them, Decembers meeting was poorly attended, CPC PI Archives positions remain open, Paul has a lot of work to do to get records to GSO .
- District 10:** John present, unable to share much due to the District meeting is at same time as this one. He will pass along to the district to update the phone number on their website.
- District 13:** Albert reports they elected the DCM, Secretary and Treasurer last month, Alt DCM and FUNctions remain open, hoping to fill all positions at tomorrow's meeting, attended Orientation Day, found Rhode Island's presentation very informative.
- District 14, 17 & 18:** no representative, no report

**New Business:**

1. Fred sent an email with the following proposal, tabled to February.  
*I do want to submit a proposal for consideration. As a gesture of thanks and appreciation to all the volunteers , both night owls and office workers (and, of course, the steering committee 😊 ) I propose we give to each volunteer a free book of their choosing from our inventory on their sober date.*
2. Food for thought, reorganize the agenda, Chip & Jill will do.

**Old Business:**

1. CDC Reserve Optimization – will discuss at February meeting.

Motion to close the meeting, 2nd'd, passed.

Closed with the Responsibility pledge.

Next meeting will be on February 9th!

Respectfully submitted,

Jill S/CDCO Secretary