

CDCO Steering Committee Minutes

March 10, 2026

Present: **Chair:** Chip, **Secretary:** Jill, **Treasurer:** Ken M, **Data Coord:** Gene R, **Literature:** Justyn, **IT/Newsletter:** Ed M, **District 1** - Salty, **District 2** - Terry B, **District 3** - Zane, **District 9** - Paul, **District 10** - Bonnie, **District 13** – Albert, **District 14** - Alison, **District 18** - Kevin
Absent: **District 8** - Sherrie, District 17 - no COR

Opened with the Serenity Prayer.

Read the 3rd Tradition.

Anniversaries/Announcements/Milestones: none

CDCO Chair Report:

Chip - report will be short as these items will be covered in New and Old Business.
- asked Jill to give summary of NERAASA. Documents attached to minutes.
- no word from District 5, Ed will follow up.

Running Adgenda Items:

Speaker Exchange: nothing to report at this time

HomeGroup Online: nothing to report at this time

Bylaws Revision: Chip & Gene fine tuning to get a draft out to all DCM's. Gene sent responsibility statements to each position for review.

Committee Member Reports:

Secretary: [February Minutes](#), corrections submitted by members were made, motion to approve as submitted, 2ndd, motion approved.

Treasurer: [February Treasurer Report with corrections](#), highlights reported, Member raised concern last names appear on the Venmo & Paypal donations received, group conscience to remove. Motion to accept report with corrections, 2ndd, motion approved.

Literature: [February Literature Report](#), highlights given, sales tax gets paid in this month. Motion to accept report as written, 2ndd, motion approved.

Data Coord: [Call Log](#) & [Sample Calls](#) reports, report highlights given.

Volunteer Coord: Had a few shift cancellations, filled by Fred Billy and Marcia (?), currently vacancy every other Friday 2pm - 6pm. Member raised question on how the process works when someone fills online application as member has completed the app and no one has reached out. Ed explained there was an issue with the website during maintenance and there are a couple applications that have not made their way to Jason. Ed knows which ones and is sending the information to Jason.

Group Information: vacant, we do receive notice of events regularly

IT: Some hiccups while working on the website, auto response and follow up were turned off and not back on, Ed taking care of distributing necessary information to Jason. Ed explained an online calendar upgrade he will be presenting a motion to purchase. The upgrade will provide enhancements to access and will be a time saver.

District Reports

District 1: Welcome Salty, the new D-1 COR, Salty reports the District is working out the kinks of the new folks getting in their positions, District had a discussion on current financial shortfall after spend down done late in 2025, more to come.

District 2: Terry reports District is alive and well! The new Accessibility Chair starts in May, LCM remains vacant. The D-2 PI/CPC working Area 48 goals into District level goals. Jail meetings going well, St. Mary Hospital Rehab also going well, Memorial Day event planning underway.

District 3: Zane reports the Delegates Day of Sharing on March 28th will be in District 3 at Gallagher's. No new news to report.

District 8: Sherrie absent, notified secretary.

District 9: Paul reports District has been able to recover the checkbook, DCM now has signatory privileges. The Treasurer, Alt Treasurer, Corrections and Grapevine remain. At the GSO level, issues with Meeting Guide, too many GSRs listed that aren't active or no GSRs listed, GSO #'s dropped off - all issues being worked on.

District 10: Welcome Bonnie, new D-10 COR! New to this, other than there were 4 answered calls from the district, no news to report.

District 13: Albert reports District meeting is tomorrow night, hoping to fill 4 vacancies with new appointees, Speaker Exchange last month went well, scheduled out for the quarter.

District 14: Welcome Alison, new D-14 COR! will give report next month.

District 17: no representative, no report

District 18: Welcome Kevin, new D-18 COR! District is smoothing out, new secretary in February, new secretary was able to cast the one vote needed to seat new DCM. They are also struggling with GSR attendance, Spring Fling and Summer Bash will be held.

New Business:

1. Motion on the floor to allow IT/Ed to expend \$149/annually for calendar upgrade, discussion, motion 2nd'd, all in favor, none opposed, motion carried.
2. Motion on the floor for Treasurer/Ken to have the water cooler cleaned, discussion, motion 2nd'd, all in favor, none opposed, motion carried.
3. Justyn reports the keyboard for the office iPad needs replacing. Discussion on keyboard options followed, will be researched and purchased.
4. After recent lock out from conference room, Albany Mgmt made a key for CDCO
5. Chip & Jason have been discussing meeting efficiency and have some suggestions to present at next meeting.

Old Business:

1. **Bylaws revision:** Chip & Gene fine tuning before sending, please look at role responsibility statements Gene sent out.

2. **Internet/Phone/Cable:** will look into any deals Spectrum may have to offer.

3. **Motion previously submitted by Fred:** The Motion is as follows:

I do want to submit a proposal for consideration. As a gesture of thanks and appreciation to all the volunteers , both night owls and office workers (and, of course, the steering committee) I propose we give to each volunteer a free book of their choosing from our inventory on their sober date. Motion made, 2nd'd, all in favor, none opposed, motion carried.

Moving forward, meeting minutes will be going out within one week of meeting.

Motion to close the meeting, 2nd'd, passed.

Closed with the Responsibility pledge.

Next meeting will be on April 14 th!

Respectfully submitted,

Jill S/CDCO Secretary